CHART
C

Campus

The CHART code refers to a specific campus.

1 = Urbana – Champaign
2 = Chicago
4 = Springfield
9 = University Administration

FUND
F

Represents the funding source

6 digits / 5 levels of hierarchy

The Fund segment takes the place of the UFAS ledgers and represents both the Income Statement (SL) and Balance Sheet (GL)

Funds that have similar characteristics are combined into FUND TYPES, which are two digit alphanumeric codes and represent summary totals on a report. The Fund Type represents the source of funding: State, ICR, Ledger 3….

The Fund should always balance. Debits=Credits

ORGANIZATION
O

Replaces Coll/Dept number

6 character, alphanumeric / 8 levels of hierarchy

The Organization code will be used to track financial activities by functional reporting unit such as campus, college, school, department, division, and cost center.

Level 2 Administrative Rollup
Level 3 College
Level 4 School/Sub-College
Level 5 Department Rollup
Level 6 Department/Sub-Organization
Level 7 Sub-Organization User Defined
Level 8 Sub-Organization User Defined

The 3-digit Department Organization code will be used in other segments of the C-FOAPAL string to identify codes created for specific departments. Program codes, Activity codes, and index codes will begin with the 3-digit Department Organization code.

ACCOUNT
A

Similar to UFAS object codes

6 character, alphanumeric / 4 levels of hierarchy

Account codes are similar to UFAS object codes and account controls in that they are used to classify and record accounting events, assets, liabilities, and fund balances. Banner hierarchy for the account code is similar to the UFAS object code structure of major, minor, detail and user level.

Account codes must be established in Banner before they can be used in a transaction. Staff cannot establish ad-hoc "user level" account codes as they currently can in UFAS.

External Account Types

Lev 1 Ext	Description
1	Expenditures
2	Labor
3	Revenue
4	Transfers
5	Assets
6	Liabilities
7	Fund Balance
8	Control Accounts
90	Fund Additions
95	Fund Deductions

PROGRAM P

Replaces the UFAS attribute used to identify NACUBO function codes

6 digits / 5 levels of hierarchy

Program designates NACUBO functional classifications such as instruction, research, public service, and sub-classifications.

Codes used to identify departmental programs will begin with the three-digit department number / Organization code, followed by unstructured numbers assigned by OBFS.

Last 2 segments of the FOAPAL string are optional.

Activity A

OPTIONAL Used to track temporary events or projects

6 digits / 0 levels of hierarchy

Activity designates temporary units of work, subsidiary functional classifications, or short duration projects.

Divisions may request certain activity codes be established or use one of the pre-defined generic codes: EVNT1, EVNT2, PROF1, PROF2, PROG1.

Location L

OPTIONAL Used to track capitalized assets

6 digits / 5 levels of hierarchy

LOCATION is used mainly for fixed assets.

Both building and geographic location codes will be added to all four charts to facilitate cross-campus activity tracking.

Useful Information

All codes must be established by OBFS **before** any transactions can be entered using the new code.

REQUIRED elements for a transaction are C-FOAP.

Banner Hierarchies allow easy grouping and summarizing for processing and reporting.

Chart of Accounts=CFOAPAL

CHART C

FUND F

ORGANIZATION O

ACCOUNT A

PROGRAM P

Activity A

Location L